Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

Prosperous Communities Committee — **Car Parks**

		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Car Parks								
Gainsborough not including Roseway	0-1 hours	£0.00	0.0%	£0.00	£0.00	£0.00	£0.00	S
	1-2 hours	£0.92	0.0%	£0.00	£0.92	£0.18	£1.10	S
	2-3 hours	£1.33	0.0%	£0.00	£1.33	£0.27	£1.60	S
	3-4 hours	£1.67	0.0%	£0.00	£1.67	£0.33	£2.00	S
	4-6 hours	£2.75	0.0%	£0.00	£2.75	£0.55	£3.30	S
	6+ hours	£3.25	0.0%	£0.00	£3.25	£0.65	£3.90	S
Roseway only	0-1 hours	£0.00	0.0%	£0.00	£0.00	£0.00	£0.00	S
	1-2 hours	£1.17	0.0%	£0.00	£1.17	£0.23	£1.40	S
	2-3 hours	£1.66	0.0%	£0.00	£1.66	£0.33	£2.00	S
	3-4 hours	£2.08	0.0%	£0.00	£2.08	£0.42	£2.50	S
	Travelodge permit	£5.42	0.0%	£0.00	£5.42	£1.08	£6.50	S
Market Rasen	0-1 hours	£0.00	0.0%	£0.00	£0.00	£0.00	£0.00	S
	1-2 hours	£0.00	0.0%	£0.00	£0.00	£0.00	£0.00	S
	2-3 hours	£0.67	0.0%	£0.00	£0.67	£0.13	£0.80	S
	3-4 hours	£0.83	0.0%	£0.00	£0.83	£0.17	£1.00	S
	4-6 hours	£1.42	0.0%	£0.00	£1.42	£0.28	£1.70	S
	6+ hours	£1.67	0.0%	£0.00	£1.67	£0.33	£2.00	S
Annual Season Tickets								
Gainsborough only	Mon-Sat	£510.00	0.0%	£0.00	£510.00	£102.00	£612.00	S
	Mon-Sat (If paid by monthly DD)	£440.00	0.0%	£0.00	£440.00	£88.00	£528.00	S
	Mon-Fri	£430.00	0.0%	£0.00	£430.00	£86.00	£516.00	S
	Mon-Fri (If paid by monthly DD)	£350.00	0.0%	£0.00	£350.00	£70.00	£420.00	S
Market Rasen Only	Mon-Sat	£255.00	0.0%	£0.00	£255.00	£51.00	£306.00	S
	Mon-Sat (If paid by monthly DD)	£220.00	0.0%	£0.00	£220.00	£44.00	£264.00	S
	Mon-Fri	£215.00	0.0%	£0.00	£215.00	£43.00	£258.00	S
	Mon-Fri (If paid by monthly DD)	£175.00	0.0%	£0.00	£175.00	£35.00	£210.00	S
Penalty Charge Notice								
Higher Rate		£70.00	0.0%	£0.00	£70.00	£0.00	£70.00	OS
Higher rate discounted if paid within 14 days		£35.00	0.0%	£0.00	£35.00	£0.00	£35.00	OS
Lower Rate		£50.00	0.0%	£0.00	£50.00	£0.00	£50.00	OS
Lower rate discounted if paid within 14 days		£25.00	0.0%	£0.00	£25.00	£0.00	£25.00	OS

Penalty Charge Notices have replaced the Excess Charge Notice.
The Traffic Management Act 2004 has introduced differential Penalty Charge Notices.
Notices are categorised as 'Higher' or 'Lower' dependent on the severity of the parking infringement.
Higher penalties are payable at £70 and lower penalties at £50. These categories are as determined in National Guidance.

Electric Vehicle Charging	charge per kWh	£0.25	84.0%	£0.21	£0.46	£0.09	£0.55	S

Free Christmas Parking - one day free parking at Gainsborough and Market Rasen during the Christmas period - Dates tbc

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Prosperous Communities Committee Schedules

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OS	Outside Scope
X	Exempt

Prosperous Communities Committee

Markets

	2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
	£	% Type	or £	£	£	£	
Gainsborough Market							
Tuesday Market							
Registered Trader							
1 stall	£16.00	0.0%	£0.00	£16.00	£0.00	£16.00	OS
2 stalls	£27.00	0.0%	£0.00	£27.00	£0.00	£27.00	OS
3 stalls	£35.00	0.0%	£0.00	£35.00	£0.00	£35.00	OS
4 stalls	£43.00	0.0%	£0.00	£43.00	£0.00	£43.00	OS
5 stalls	£51.00	0.0%	£0.00	£51.00	£0.00	£51.00	OS
Casual Trader							
1 stall	£17.50	0.0%	£0.00	£17.50	£0.00	£17.50	OS
2 stalls	£35.00	0.0%	£0.00	£35.00	£0.00	£35.00	OS
3 stalls	£52.50	0.0%	£0.00	£52.50	£0.00	£52.50	OS
4 stalls	£70.00	0.0%	£0.00	£70.00	£0.00	£70.00	OS
5 stalls	£87.50	0.0%	£0.00	£87.50	£0.00	£87.50	OS
Saturday Market							
Registered Trader							
1 stall	£10.00	0.0%	£0.00	£10.00	£0.00	£10.00	OS
2 stalls	£20.00	0.0%	£0.00	£20.00	£0.00	£20.00	OS
3 stalls	£25.00	0.0%	£0.00	£25.00	£0.00	£25.00	OS
4 stalls	£30.00	0.0%	£0.00	£30.00	£0.00	£30.00	OS
5 stalls	£35.00	0.0%	£0.00	£35.00	£0.00	£35.00	OS
Casual Trader							
1 stall	£16.50	0.0%	£0.00	£16.50	£0.00	£16.50	OS
2 stalls	£33.00	0.0%	£0.00	£33.00	£0.00	£33.00	OS
3 stalls	£49.50	0.0%	£0.00	£49.50	£0.00	£49.50	OS
4 stalls	£66.00	0.0%	£0.00	£66.00	£0.00	£66.00	OS
5 stalls	£82.50	0.0%	£0.00	£82.50	£0.00	£82.50	OS

All new traders offered £7.50 per stall on Saturday for a maximum of 6 months
The 6 month period will be cumulative and will be calculated on a rolling basis for each trader
Once a trader has had 6 months discount no further discounts will be given irrespective of time gap between trading

Other Units (Vending Vans, Trailers etc.)							
Tuesday Market							
Registered Trader	£23.50	0.0%	£0.00	£23.50	£0.00	£23.50	OS
Casual Trader	£25.50	0.0%	£0.00	£25.50	£0.00	£25.50	OS
Saturday Market							
Registered Trader	£15.00	0.0%	£0.00	£15.00	£0.00	£15.00	OS
Casual Trader	£20.00	0.0%	£0.00	£20.00	£0.00	£20.00	OS

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Prosperous Communities Committee — **Pre Application Advice**

		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Development								
Householder development - do I need planning permission?		£33.33	5.0%	£1.67	£35.00	£7.00	£42.00	S
Householder development including alterations, extensions and outbuildings (this fee would also include establishing whether an application is required and any listed building consent enquiry if applicable)		£88.33	5.7%	£5.00	£93.33	£18.67	£112.00	S
Non-residential changes of use including siting of caravans for sites under 1 ha or buildings under 1,000 m2 (gross)		£189.16	6.2%	£11.67	£200.83	£40.17	£241.00	S
Non-residential changes of use including siting of caravans for sites of 1 ha or above or buildings of 1,000 m2 or above (gross)		£330.83	6.0%	£20.00	£350.83	£70.17	£421.00	S
Development of 1-9 dwellings including changes of use to residential	1st dwelling	£227.50	5.9%	£13.33	£240.83	£48.17	£289.00	S
	Additional dwellings	£126.67	5.9%	£7.50	£134.17	£26.83	£161.00	S
Development of 10-49 dwellings including changes of use to residential	10th dwelling	£1,365.83	6.0%	£81.67	£1,447.50	£289.50	£1,737.00	S
	Additional dwellings	£67.50	6.2%	£4.17	£71.67	£14.33	£86.00	S
Development of 50 or more dwellings	minimum fee	£4,092.50	6.0%	£245.83	£4,338.33	£867.67	£5,206.00	S
	additional fee subject to complexity of proposal				£0.00			
Non-residential development where no floor space is created.		£121.67	6.2%	£7.50	£129.17	£25.83	£155.00	S
Non-residential development up to 499 m2 floor area, or 0.5 ha site area		£165.83	6.0%	£10.00	£175.83	£35.17	£211.00	S
Non-residential development between 500 and 999 m2 floor area, or between 0.51ha and 1.0 ha.	For 500 m2 or 0.51ha	£250.00	6.0%	£15.00	£265.00	£53.00	£318.00	S
	Each additional 100 m2 or 0.1 ha	£126.67	5.9%	£7.50	£134.17	£26.83	£161.00	S
Non-residential development between 1,000 and 4,999 m2 floor area, or between 1.1ha and 2.0ha.	For 1,000 m2 or 1.1ha	£856.67	6.0%	£51.66	£908.33	£181.67	£1,090.00	S
	Each additional 100 m2 or 0.1 ha	£64.16	6.5%	£4.17	£68.33	£13.67	£82.00	S
Non-residential development of 5,000 m2 or more or 2.1ha or more.	Minimum fee	£3,482.50	6.0%	£209.17	£3,691.67	£738.33	£4,430.00	S
	additional fee subject to complexity of proposal	negotiable			£0.00			
Variation or removal of condition.		£88.33	5.7%	£5.00	£93.33	£18.67	£112.00	S
Advertisements		£88.33	5.7%	£5.00	£93.33	£18.67	£112.00	S
Non-householder listed building consent		£172.50	5.8%	£10.00	£182.50	£36.50	£219.00	S
Additional site visit		£150.00	6.1%	£9.17	£159.17	£31.83	£191.00	S
Hazardous Substances		£83.33	6.0%	£5.00	£88.33	£17.67	£106.00	S

N.B.
1. The fee for a mixed use developments would be derived from the total of the fees for all elements.
2. Agricultural development and telecommunications are not included as they have their own national notification procedures which dictate whether there is an pre-application process fee or not.
3. Cross boundary pre-application fees will be based upon the amount of development in each authority (if a dwelling straddles the boundary, the authority with the majority its floor space will receive the fee for

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Prosperous Communities Committee Schedules

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S	Standard Rate 20%
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OS	Outside Scope
X	Exempt

Prosperous Communities Committee — **Planning**

		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Paper copies of plans, drawings and documents	per side of A4	£0.25	0.0%	£0.02	£0.27	£0.00	£0.27	OS
	per side of A3	£0.55	0.0%	£0.03	£0.58	£0.00	£0.58	OS
	per side A2, A1, A0	£6.50	0.0%	£0.50	£7.00	£0.00	£7.00	OS
Requests for Planning Information		£64.17	6.5%	£4.16	£68.33	£13.67	£82.00	S
Entry onto Self-Build and Custom-Build Housing Register		£52.00	0.0%	£0.00	£52.00	£0.00	£52.00	OS
Public Path Orders, i.e. Diversion Orders	Minimum charge	£580.00	6.0%	£35.00	£615.00	£0.00	£615.00	OS
	Maximum charge	£1,735.00	6.0%	£104.00	£1,839.00	£0.00	£1,839.00	OS

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Prosperous Communities Committee — **Planning Applications**

		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Outline Applications								
Site area	Every 0.1 ha where the site does not exceed 2.5 ha	£462.00	0.0%	£0.00	£462.00	£0.00	£462.00	OS
	Where the site area exceeds 2.5 ha, £11,432 and an additional £138 for each 0.1 ha in excess of 2.5 hectares, subject to a maximum in total of £150,000	£138.00	0.0%	£0.00	£138.00	£0.00	£138.00	OS
Full Applications (and First Submissions of Reserved Matters; or Technical Details Consent)								
Alterations/extensions to dwellinghouses, including works within boundaries	Where the application relates to a single dwellinghouse (or single flat)	£206.00	0.0%	£0.00	£206.00	£0.00	£206.00	OS
	Where the application relates to 2 or more dwellinghouses (or two or more flats)	£407.00	0.0%	£0.00	£407.00	£0.00	£407.00	OS
New dwellinghouses	Where number of new dwellinghouses is not more than 50	£462.00	0.0%	£0.00	£462.00	£0.00	£462.00	OS
	Where the number of dwellinghouses exceeds 50, £22,859 and an additional £138 for each dwelling in excess of 50 subject to a maximum in total of £300,000	£138.00	0.0%	£0.00	£138.00	£0.00	£138.00	OS
Erection of building (not dwellinghouses, agricultural, glasshouses, plant nor machinery)	No increase in gross floor space or no more than 40m^2	£234.00	0.0%	£0.00	£234.00	£0.00	£234.00	OS
	More than 40m^2 but no more than 75m^2	£462.00	0.0%	£0.00	£462.00	£0.00	£462.00	OS
	More than 75m^2 but no more than 3,750m^2. £462 for each 75m^2 or part thereof	£462.00	0.0%	£0.00	£462.00	£0.00	£462.00	OS
	More than 3,750m^2, £22,859 and an additional £138 for each 75m^2 in excess of 3,750m^2 up to a maximum of £300,000	£138.00	0.0%	£0.00	£138.00	£0.00	£138.00	OS
Erection/alterations/replacement of plant and machinery	Where site area does not exceed 5 ha; per 0.1 ha	£462.00	0.0%	£0.00	£462.00	£0.00	£462.00	OS
	Over 5 ha £22,859 and an additional £138 for each 0.1 ha in excess of 5 ha to a maximum of £300,000	£138.00	0.0%	£0.00	£138.00	£0.00	£138.00	OS
The erection of buildings (on land used for agriculture for agricultural purposes)	Not more than 465 m^2 gross floor space created	£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
	More than 465m^2 but no more than 540m^2	£462.00	0.0%	£0.00	£462.00	£0.00	£462.00	OS
	More than 540m^2 but not more than 4,215m^2. £462 for the first 540 m^2 then £462 per additional 75 m^2 (or part thereof) in excess of 540m^2	£462.00	0.0%	£0.00	£462.00	£0.00	£462.00	OS
	More than 4,215 m^2, £22,859 and an additional £138 for each 75 m^2 in excess of 4,215 m^2 up to a maximum of £300,000	£138.00	0.0%	£0.00	£138.00	£0.00	£138.00	OS
Erection of glasshouses (on land used for the purposes of agriculture)	Not more than 465 m^2 gross floor space created	£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
	More than 465 m^2 gross floor space	£2,580.00	0.0%	£0.00	£2,580.00	£0.00	£2,580.00	OS

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Prosperous Communities Committee

Planning Applications Continued

		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Applications other than Building Works								
Car parks, service roads or other accesses	For existing uses	£234.00	0.0%	£0.00	£234.00	£0.00	£234.00	OS
Other Operations (not coming within any of the above categories)	Any site area. £234 for each 0.1 ha (or part thereof) up to a maximum of £2,028	£234.00	0.0%	£0.00	£234.00	£0.00	£234.00	OS
Lawful Development Certificate								
	Existing use or operation	Same as Full						OS
	Existing use or operation - lawful not to comply with any condition or limitation	£234.00	0.0%	£0.00	£234.00	£0.00	£234.00	OS
	Proposed use or operation	Half the normal planning fee						OS
Prior Approval								
Larger home extensions		£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
Additional Storeys on a home		£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
Agricultural and Forestry buildings & operations		£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
Demolition of buildings		£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
Communications (previously referred to as 'Telecommunications Code Systems Operators')		£462.00	0.0%	£0.00	£462.00	£0.00	£462.00	OS
Change of use from Commercial/Business/Service (Use Class E), or Betting Office or Pay Day Loan Shop to mixed use including up to two flats (Use Class C3)		£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
Change of Use of a building and any land within its curtilage from Business (Use Class B1), Hotels (Use Class C1). Residential Institutions (Use Class C2), Secure Residential Institutions (Use Class C2a) or Assembly and Leisure (Use Class D2) to a State Funded School or Registered Nursery		£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
Change of Use of a building and any land within its curtilage from an Agricultural Building to a State-Funded School or Registered Nursery		£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
Change of Use of a building and any land within its curtilage from an Agricultural Building to a flexible commercial use within Commercial/Business/Service (Use Class E), Storage or Distribution (Use Class B8), or Hotels (Use Class C1)		£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
Change of Use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E) to Dwellinghouses (Use Class C3)	£100 for each dwellinghouse	£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
Change of Use of a building and any land within its curtilage from an Agricultural Building to Dwellinghouses (Use Class C3)		£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
	if it includes building operations in connection with the change of use	£206.00	0.0%	£0.00	£206.00	£0.00	£206.00	OS
Change of use of a building from Shops (Use Class A1), Financial and Professional Services (Use Class A2), Betting Offices, Pay Day Loans Shops, Launderette; or a mixed use combining one of these uses and use as a dwellinghouse to Dwellinghouses (Use Class C3)		£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
	if it includes building operations in connection with the change of use	£206.00	0.0%	£0.00	£206.00	£0.00	£206.00	OS
Provision of Temporary School Building on Vacant Commercial Land and the use of that land as a State-funded School, for up to 3 Academic Years		£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS

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Change of Use of a building and any land within its curtilage from Amusement Arcades/Centres and Casinos (Sui Generis Uses) to Dwellinghouses (Use Class C3)		£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
	if it includes building operations in connection with the change of use	£206.00	0.0%	£0.00	£206.00	£0.00	£206.00	OS
Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop		£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
Temporary Use of Buildings or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with that Use		£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
Installation, Alterations or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt		£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
Erection, extension, or alteration of a university building		£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
Movable structure within the curtilage of a historic visitor attraction, or listed pub/restaurant/etc.		£96.00	0.0%	£0.00	£96.00	£0.00	£96.00	OS
Erection, extension or alteration on a closed defence site by or on behalf of the Crown of single living accommodation and/or non-residential buildings	(No fee set)	£0.00	0.0%	£0.00	£0.00	£0.00	£0.00	OS
Construction of new dwellinghouses	Not more than 50 Dwellinghouses	£334.00	0.0%	£0.00	£334.00	£0.00	£334.00	OS
	more than 50 dwellinghouses. £16,525 + £100 for each dwelinghouse in excess of 50. Maximum fee of £300,000	£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
Reserved Matters								
Application for approval of reserved matters following outline		Full fee due or if full fee already paid then £462 due						OS
Approval/Variation/discharge of condition								
Removal or variation of a condition following grant of planning permission		£234.00	0.0%	£0.00	£234.00	£0.00	£234.00	OS
Discharge of condition(s) - Approval of details and/or confirmation that one of more planning conditions have been complied with	Householder Permissions	£34.00	0.0%	£0.00	£34.00	£0.00	£34.00	OS
	All other permissions	£116.00	0.0%	£0.00	£116.00	£0.00	£116.00	OS
Change of Use of a building to use as one or more separate dwellinghouses, or other cases								
	no. of dwellings 50 or less	£462.00	0.0%	£0.00	£462.00	£0.00	£462.00	OS
	more than 50 dwellings, £22,859 and an additional £138 for each dwelling in excess of 50 dwellings up to a maximum of £300,000	£138.00	0.0%	£0.00	£138.00	£0.00	£138.00	OS
Other Changes of Use of a building or land		£462.00	0.0%	£0.00	£462.00	£0.00	£462.00	OS
Advertising								
Relating to the business on the premises		£132.00	0.0%	£0.00	£132.00	£0.00	£132.00	OS
Advance signs which are not situated on or visible from the site, directing the public to a business		£132.00	0.0%	£0.00	£132.00	£0.00	£132.00	OS
Other advertisements		£462.00	0.0%	£0.00	£462.00	£0.00	£462.00	OS
Application for a Non-material Amendment Following a Grant of Planning Permission								
Applications in respect of householder developments		£34.00	0.0%	£0.00	£34.00	£0.00	£34.00	OS
Applications in respect of other developments		£234.00	0.0%	£0.00	£234.00	£0.00	£234.00	OS
Application for Permission in Principle								
Site Area	per 0.1 ha (or part thereof)	£402.00	0.0%	£0.00	£402.00	£0.00	£402.00	OS
Concessions								
Non-Profit making club, society, organisation or trust, providing sports or recreational facilities		£462.00	0.0%	£0.00	£462.00	£0.00	£462.00	OS

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

Prosperous Communities Committee

Community Infrastructure Levy (CIL)

		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
CIL Charging Schedule - residential charging zones (charge per m²)								
Zone 1 Lincoln Strategy Area (LSA)	no. of dwellings 50 or less	£25.00	0.0%	£0.00	£25.00	£0.00	£25.00	OS
Zone 2 Non Lincoln Strategy Area	more than 50 dwellings, £22,859 and an additional £138 for each dwelling in excess of 50 dwellings subject to maximum in total of £300,000	£15.00	0.0%	£0.00	£15.00	£0.00	£15.00	OS
Zone 3 North East Quadrant Sustainable Urban Extension	Each 0.1 ha of the site area, where the site does not exceed 15 ha	£20.00	0.0%	£0.00	£20.00	£0.00	£20.00	OS
Zone 4 Gainsborough West (as shown shaded green on the charging schedule map of Gainsborough)	Where the site exceeds 15 ha £34,934 and an additional £138 for each 0.1 ha in excess of 15ha subject to a maximum in total of £78,000	£138.00	0.0%	£0.00	£138.00	£0.00	£138.00	OS
£0 charge for apartments across all zones								
CIL Charging Schedule - commercial charging zones (appliable to whole district) (charge per m²)								
Convenience Retail *		£40.00	0.0%	£0.00	£40.00	£0.00	£40.00	OS
All Other Uses **		£0.00	0.0%	£0.00	£0.00	£0.00	£0.00	OS

* Convenience retail is defined as everyday items including food, drink and non-durable household goods
** All other uses and the £0 rate include comparison retail and retail warehousing
*** CIL charges subject to indexation

No change is permitted to the CIL charging schedule without a full examination by The Planning Inspectorate

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

Prosperous Communities Committee

Fixed Penalty Notices

		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Depositing Litter	Fee set by Government - payable within 14 days of issue	£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
	Fee set by Government - discounted if paid within 10 days	£75.00	0.0%	£0.00	£75.00	£0.00	£75.00	OS
Failure to produce Waste Documents	Fee set by Government - payable within 14 days of issue	£300.00	0.0%	£0.00	£300.00	£0.00	£300.00	OS
Failure to produce Authority to Transport Waste	Fee set by Government - payable within 14 days of issue	£300.00	0.0%	£0.00	£300.00	£0.00	£300.00	OS
Unauthorised Distribution of Free Printed Matter	Fee set by Government - payable within 14 days of issue	£75.00	0.0%	£0.00	£75.00	£0.00	£75.00	OS
Failure to comply with a Domestic Waste Receptacles Notice	Fee set by Government - payable within 14 days of issue	£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
	Fee set by Government - discounted if paid within 10 days	£75.00	0.0%	£0.00	£75.00	£0.00	£75.00	OS
Failure to comply with an Industrial and Commercial Waste Receptacles Notice	Fee set by Government - payable within 14 days of issue	£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
	Fee set by Government - discounted if paid within 10 days	£75.00	0.0%	£0.00	£75.00	£0.00	£75.00	OS
Abandoning a Vehicle	Fee set by Government - payable within 14 days of issue	£200.00	0.0%	£0.00	£200.00	£0.00	£200.00	OS
Nuisance Parking	Fee set by Government - payable within 14 days of issue	£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
Anti Social Behaviour Crime and Policing Act 2014 - Community Protection Notice	Fee set by Government - payable within 14 days of issue	£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
	Fee set by Government - discounted if paid within 10 days	£75.00	0.0%	£0.00	£75.00	£0.00	£75.00	OS
Anti Social Behaviour Crime and Policing Act 2014 - Public Space Protection Order	Fee set by Government - payable within 14 days of issue	£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
	Fee set by Government - discounted if paid within 10 days	£75.00	0.0%	£0.00	£75.00	£0.00	£75.00	OS
Flytipping	Fee set by Government - payable within 14 days of issue	£400.00	0.0%	£0.00	£400.00	£0.00	£400.00	OS
High Hedge Fee	Fee set locally	£595.00	6.1%	£36.00	£631.00	£0.00	£631.00	OS
Fee for abandoned shopping trolleys	Fee set locally (maximum charge)	£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

Prosperous Communities Committee — **Strategic Housing**

		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Housing Enforcement Charges								
Mandatory HMO Licence Application	Up to 5 units / bedrooms	£850.00	6.0%	£51.00	£901.00	£0.00	£901.00	OS
	Per additional unit	£52.00	5.8%	£3.00	£55.00	£0.00	£55.00	OS
	Maximum charge - n/a							
Mandatory HMO Licence Renewal	Up to 5 units / bedrooms	£721.00	6.0%	£43.00	£764.00	£0.00	£764.00	OS
	Per additional unit	£52.00	5.8%	£3.00	£55.00	£0.00	£55.00	OS
	Maximum charge - n/a							
Hazard Awareness Notice	None	£0.00	0.0%	£0.00	£0.00	£0.00	£0.00	OS
Improvement Notice	For one hazard	£374.56	6.0%	£22.44	£397.00	£0.00	£397.00	OS
Emergency Remedial Action Notice (plus work - see below)	Cost of works plus hourly rate of officer time	Cost of works plus officer time to execute and arrange						OS
	Officer time charged at £39 per hour							
Prohibition Order		£360.50	6.0%	£21.50	£382.00	£0.00	£382.00	OS
Emergency Prohibition Order		£374.56	6.0%	£22.44	£397.00	£0.00	£397.00	OS
Demolition Order		£374.56	6.0%	£22.44	£397.00	£0.00	£397.00	OS
Immigration Procedure Inspection	Per inspection	£74.91	5.7%	£4.09	£79.17	£15.83	£95.00	S
Mobile Homes Act 2013 – Compliance Notice	Hourly rate of relevant officers with on costs plus work in default costs of works							OS
Mobile Homes Act 2014 – Emergency Remedial Action Notice	Hourly rate of relevant officers with on costs plus work in default cost of works							OS
Penalty Charge Notice (Smoke and Carbon Monoxide Alarm (England) Regulations 2015)	Up to £5,000							OS
Monetary penalty (Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.) (England) Order 2014)	Up to £5,000							OS
Financial Penalty - Electrical Safety Standards in the Private Rented Sector (England) Regulations 2020	up to £30,000							OS
Works In Default of any Legislation or Emergency Remedial Action *	Base charge							OS
Enforcement of the Domestic Minimum Level of Energy Efficiency (under the Energy Efficiency (Private Rented Property)(England and Wales) Regulations 2015, as amended)	up to £5,000							OS
Housing and Planning Act - Civil Penalties	up to £30,000							

* Outside the scope of VAT unless the owner agrees in which case VAT is chargeable at the standard rate.

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

Prosperous Communities Committee — **Communities**

		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Defibrillator maintenance service (annual charge)		£83.33	0.0%	£0.00	£83.33	£16.67	£100.00	S

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

Prosperous Communities Committee

Environment Services Local Air Pollution

All charges are set by DEFRA		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Application Fee								
- Standard Process		£1,650.00	0.0%	£0.00	£1,650.00	£0.00	£1,650.00	OS
- Reduced fee activities		£155.00	0.0%	£0.00	£155.00	£0.00	£155.00	OS
PVR I and PVR II activities		£257.00	0.0%	£0.00	£257.00	£0.00	£257.00	OS
Vehicle refinishers, & Parts 2, 3, 4 reduced fee activity		£362.00	0.0%	£0.00	£362.00	£0.00	£362.00	OS
- Mobile Screening and crushing plant		£1,650.00	0.0%	£0.00	£1,650.00	£0.00	£1,650.00	OS
- For the third to seventh applications		£985.00	0.0%	£0.00	£985.00	£0.00	£985.00	OS
- For the eighth and subsequent applications		£498.00	0.0%	£0.00	£498.00	£0.00	£498.00	OS
An additional charge of £297 applies to the above where the permit is for a combined part B and waste installation.								
Late Application Fee Schedule B reduce fee activity		£71.00	0.0%	£0.00	£71.00	£0.00	£71.00	OS
Late Application for other Part B activity or any other solvent		£1,188.00	0.0%	£0.00	£1,188.00	£0.00	£1,188.00	OS
Late Application for Mobile Plant		£1,188.00	0.0%	£0.00	£1,188.00	£0.00	£1,188.00	OS
Late Application Fee Schedule B Vehicle refinishers or any other Part B		£279.00	0.0%	£0.00	£279.00	£0.00	£279.00	OS
Annual Subsistence Fee -Standard Process	Low	£772.00	0.0%	£0.00	£772.00	£0.00	£772.00	OS
	Medium	£1,161.00	0.0%	£0.00	£1,161.00	£0.00	£1,161.00	OS
	High	£1,747.00	0.0%	£0.00	£1,747.00	£0.00	£1,747.00	OS
An additional charge of £104 for Low, £156 for Medium and £207 for High applies to the above where the permit is for a combined part B and waste installation.								
- Reduced fee activities	Low	£79.00	0.0%	£0.00	£79.00	£0.00	£79.00	OS
	Medium	£158.00	0.0%	£0.00	£158.00	£0.00	£158.00	OS
	High	£237.00	0.0%	£0.00	£237.00	£0.00	£237.00	OS
- PVR I & II Combined	Low	£113.00	0.0%	£0.00	£113.00	£0.00	£113.00	OS
	Medium	£226.00	0.0%	£0.00	£226.00	£0.00	£226.00	OS
	High	£341.00	0.0%	£0.00	£341.00	£0.00	£341.00	OS
- Vehicle refinishers	Low	£228.00	0.0%	£0.00	£228.00	£0.00	£228.00	OS
	Medium	£365.00	0.0%	£0.00	£365.00	£0.00	£365.00	OS
	High	£548.00	0.0%	£0.00	£548.00	£0.00	£548.00	OS
- Mobile Screening and crushing plant 1st to 2nd Permits	Low	£626.00	0.0%	£0.00	£626.00	£0.00	£626.00	OS
	Medium	£1,034.00	0.0%	£0.00	£1,034.00	£0.00	£1,034.00	OS
	High	£1,551.00	0.0%	£0.00	£1,551.00	£0.00	£1,551.00	OS
- Mobile Screening and crushing plant 3rd to 7th Permits	Low	£385.00	0.0%	£0.00	£385.00	£0.00	£385.00	OS
	Medium	£617.00	0.0%	£0.00	£617.00	£0.00	£617.00	OS
	High	£924.00	0.0%	£0.00	£924.00	£0.00	£924.00	OS
- Mobile Screening and crushing plant 8th and Subsequent permits	Low	£198.00	0.0%	£0.00	£198.00	£0.00	£198.00	OS
	Medium	£314.00	0.0%	£0.00	£314.00	£0.00	£314.00	OS
	High	£473.00	0.0%	£0.00	£473.00	£0.00	£473.00	OS

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

Prosperous Communities Committee — **Environment Services Local Air Pollution**

All charges are set by DEFRA		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Application Fee for Part A(2) Activity								
For Each Part A(2)		£3,363.00	0.0%	£0.00	£3,363.00	£0.00	£3,363.00	OS
SWIP (Small Waste Incineration Plant Installation		£3,363.00	0.0%	£0.00	£3,363.00	£0.00	£3,363.00	OS
Mobile Small Waste Incineration Plant		£3,363.00	0.0%	£0.00	£3,363.00	£0.00	£3,363.00	OS
Late Fee Application Part A(2)		£1,188.00	0.0%	£0.00	£1,188.00	£0.00	£1,188.00	OS
Variation of Part A(2) Permit		£1,368.00	0.0%	£0.00	£1,368.00	£0.00	£1,368.00	OS
Subsistence Charge for Part A(2)	Low	£1,343.00	0.0%	£0.00	£1,343.00	£0.00	£1,343.00	OS
	Medium	£1,507.00	0.0%	£0.00	£1,507.00	£0.00	£1,507.00	OS
	High	£2,230.00	0.0%	£0.00	£2,230.00	£0.00	£2,230.00	OS
Where a part B installation is subject to reporting under the E-PRTR regulation an additional charge of £104 applies.								
Transfer and Surrender								
Transfer Schedule B Part B Reduced Fee Activity	Total Transfer	£0.00	0.0%	£0.00	£0.00	£0.00	£0.00	OS
Transfer Schedule B Part B Reduced Fee Activity	Partial Transfer	£47.00	0.0%	£0.00	£47.00	£0.00	£47.00	OS
Transfer Schedule B Part B Any Other Part B or Solvent Emission Activity	Total Transfer	£169.00	0.0%	£0.00	£169.00	£0.00	£169.00	OS
Transfer Schedule B Part B Any Other Part B or Solvent Emission Activity	Partial Transfer	£497.00	0.0%	£0.00	£497.00	£0.00	£497.00	OS
Joint Application to Transfer Part B Mobile Plant		£53.00	0.0%	£0.00	£53.00	£0.00	£53.00	OS
Surrender Part B Permit		£0.00	0.0%	£0.00	£0.00	£0.00	£0.00	OS
Part A(2) Total Transfer		£235.00	0.0%	£0.00	£235.00	£0.00	£235.00	OS
Part A(2) Partial Transfer		£698.00	0.0%	£0.00	£698.00	£0.00	£698.00	OS
Party A(2) Surrender Permit		£698.00	0.0%	£0.00	£698.00	£0.00	£698.00	OS
Part A (2) where the substantial change results in SWIP		£3,363.00	0.0%	£0.00	£3,363.00	£0.00	£3,363.00	OS
Substantial Change								
Reduce Fee Activity		£102.00	0.0%	£0.00	£102.00	£0.00	£102.00	OS
Other Part B or Solvent Emission Activity		£1,050.00	0.0%	£0.00	£1,050.00	£0.00	£1,050.00	OS
- Standard process where the substantial change results in a new PPC activity		£1,650.00	0.0%	£0.00	£1,650.00	£0.00	£1,650.00	OS
- New operator at low risk reduced fee		£78.00	0.0%	£0.00	£78.00	£0.00	£78.00	OS
Subsistence charges can be paid in four equal instalments at an additional cost of £38 p.a.								
Reduced Subsistence Charge		£52.00	0.0%	£0.00	£52.00	£0.00	£52.00	OS
Late Fee Payment of Subsistence Fees		£52.00	0.0%	£0.00	£52.00	£0.00	£52.00	OS

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

Prosperous Communities Committee

Environment Services Local Air Pollution

**Statutory charges are set by DEFRA		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
**Request for Information / Document Disclosure where Charging is Permitted	Minimum per request plus cost of materials	£78.00	0.0%	£0.00	£78.00	£0.00	£78.00	OS
	Thereafter per hour	£46.00	0.0%	£0.00	£46.00	£0.00	£46.00	OS
Health Certificates		£59.00	6.8%	£4.00	£63.00	£0.00	£63.00	OS
Food Premises Register	Per page	£3.00	0.0%	£0.00	£3.00	£0.00	£3.00	OS
SFBB Pack	(including diary)	£11.00	6.1%	£0.67	£11.67	£2.33	£14.00	S
Diary Refill		£6.42	3.9%	£0.39	£6.67	£1.33	£8.00	S
Private Water Supply Work	Cost Recovery - Mileage (Per Mile)	£0.40	0.0%	£0.00	£0.40	£0.00	£0.40	OS
	Risk assessment - Maximum Hourly Charge	£46.68	0.0%	£0.00	£46.68	£0.00	£46.68	OS
	Sampling (each visit) - Maximum Hourly Charge	£46.68	0.0%	£0.00	£46.68	£0.00	£46.68	OS
	Investigation - Maximum Hourly Charge	£46.68	0.0%	£0.00	£46.68	£0.00	£46.68	OS
	Granting an authorisation (each authorisation) - Maximum Hourly Charge	£41.49	0.0%	£0.00	£41.49	£0.00	£41.49	OS
	Analysing a sample:-							
	Full Laboratory Costs	as per laboratory costs			as per laboratory costs	£0.00	£0.00	OS
	Full Courier Charges	as per laboratory costs			as per laboratory costs	£0.00	£0.00	OS
Public Health Exhumation		£1,000.00	6.0%	£60.00	£1,060.00	£0.00	£1,060.00	OS
Food Advisory	Charge for a visit (up to a maximum 2 hours contact time)	£171.60	5.9%	£10.07	£181.67	£36.33	£218.00	S
	Charge for additional hours	£55.20	5.7%	£3.13	£58.33	£11.67	£70.00	S
Food Hygiene Rating Scheme	Re-inspections	£177.00	6.2%	£11.00	£188.00	£0.00	£188.00	OS
	Additional inspections (outside routine plan)	£177.00	6.2%	£11.00	£188.00	£0.00	£188.00	OS
** Health Act 2006	Smoking in a smoke free place	£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
	Failure to display no smoking sign	£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
Environment Act 2021	Penalty for emission of some in smoke control areas	£300.00						

* Private Water Supply Work 19/20 moved from a flat fee to a maximum hourly rate.

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

THESE LICENSING TABLES ARE FOR COMMITTEE APPROVAL ONLY - FOLLOW LINK FOR DOCUMENT TO BE PUBLISHED ON LICENCE PAGE OF WEBC WEBSITE.

Prosperous Communities Committee — **Licensing - Gambling Act**

	2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
	£	% Type	or £	£	£	£	
Bingo Premises Licence							
Application Fee for Provisional Statement	£1,118.60	6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Licence for Provisional Statement Premises	£1,007.60	6.0%	£60.40	£1,068.00	£0.00	£1,068.00	OS
Application Fee New Premises	£1,118.60	6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Annual Fee	£933.70	6.0%	£56.30	£990.00	£0.00	£990.00	OS
Variation of Licence	£1,118.60	6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Transfer Fee	£969.00	6.0%	£58.00	£1,027.00	£0.00	£1,027.00	OS
Application for Reinstatement	£969.00	6.0%	£58.00	£1,027.00	£0.00	£1,027.00	OS
Adult Gaming Centre							
Application Fee for Provisional Statement	£1,118.60	6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Licence for Provisional Statement Premises	£1,007.60	6.0%	£60.40	£1,068.00	£0.00	£1,068.00	OS
Application Fee New Premises	£1,118.60	-10.6%	-£118.60	£1,000.00	£0.00	£1,000.00	OS
Annual Fee	£969.00	3.2%	£31.00	£1,000.00	£0.00	£1,000.00	OS
Variation of Licence	£1,017.00	-1.7%	-£17.00	£1,000.00	£0.00	£1,000.00	OS
Transfer Fee	£969.00	6.0%	£58.00	£1,027.00	£0.00	£1,027.00	OS
Application for Reinstatement	£969.00	6.0%	£58.00	£1,027.00	£0.00	£1,027.00	OS
Family Entertainment Centre							
Application Fee for Provisional Statement	£1,118.60	6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Licence for Provisional Statement Premises	£950.00	0.0%	£0.00	£950.00	£0.00	£950.00	OS
Application Fee New Premises	£1,118.60	-10.6%	-£118.60	£1,000.00	£0.00	£1,000.00	OS
Annual Fee	£750.00	0.0%	£0.00	£750.00	£0.00	£750.00	OS
Variation of Licence	£1,000.00	0.0%	£0.00	£1,000.00	£0.00	£1,000.00	OS
Transfer Fee	£933.70	1.7%	£16.30	£950.00	£0.00	£950.00	OS
Application for Reinstatement	£933.70	1.7%	£16.30	£950.00	£0.00	£950.00	OS
Betting Premises (Other)							
Application Fee for Provisional Statement	£1,118.60	6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Licence for Provisional Statement Premises	£1,006.40	6.0%	£60.60	£1,067.00	£0.00	£1,067.00	OS
Application Fee New Premises	£1,118.60	6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Annual Fee	£600.00	0.0%	£0.00	£600.00	£0.00	£600.00	OS
Variation of Licence	£1,118.60	6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Transfer Fee	£969.00	6.0%	£58.00	£1,027.00	£0.00	£1,027.00	OS
Application for Reinstatement	£969.00	6.0%	£58.00	£1,027.00	£0.00	£1,027.00	OS
Betting Premises (Tracks)							
Application Fee for Provisional Statement	£1,118.60	6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Licence for Provisional Statement Premises	£950.00	0.0%	£0.00	£950.00	£0.00	£950.00	OS
Application Fee New Premises	£1,118.60	6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Annual Fee	£879.70	5.9%	£52.30	£932.00	£0.00	£932.00	OS
Variation of Licence	£1,118.60	6.0%	£67.40	£1,186.00	£0.00	£1,186.00	OS
Transfer Fee	£933.70	1.7%	£16.30	£950.00	£0.00	£950.00	OS
Application for Reinstatement	£933.70	1.7%	£16.30	£950.00	£0.00	£950.00	OS

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

Prosperous Communities Committee

Licensing - Gambling Act (contd)

		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Miscellaneous								
Change of Circumstances		£50.00	0.0%	£0.00	£50.00	£0.00	£50.00	OS
Fee for Copy of a Licence Under the Gambling Act 2005		£25.00	0.0%	£0.00	£25.00	£0.00	£25.00	OS
Temporary Usage License		£417.50	6.1%	£25.50	£443.00	£0.00	£443.00	OS
Unlicensed FEC's & Prize gaming Permits (10 year duration)								
New Gaming Machine Permit (no annual fee)		£300.00	0.0%	£0.00	£300.00	£0.00	£300.00	OS
Renewal		£300.00	0.0%	£0.00	£300.00	£0.00	£300.00	OS
Change of name on permit		£25.00	0.0%	£0.00	£25.00	£0.00	£25.00	OS
Copy of permit		£15.00	0.0%	£0.00	£15.00	£0.00	£15.00	OS
New Prize Gaming Permit (no annual fee)		£300.00	0.0%	£0.00	£300.00	£0.00	£300.00	OS
Renewal		£300.00	0.0%	£0.00	£300.00	£0.00	£300.00	OS
Change of name on permit		£25.00	0.0%	£0.00	£25.00	£0.00	£25.00	OS
Copy of permit		£15.00	0.0%	£0.00	£15.00	£0.00	£15.00	OS
Club Gaming Permit & Club Machine Permit (10 year								
New grant Club Gaming Permit		£200.00	0.0%	£0.00	£200.00	£0.00	£200.00	OS
New grant Club Gaming Permit with Club Premises Certificate (fast track)		£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
Renewal		£200.00	0.0%	£0.00	£200.00	£0.00	£200.00	OS
Renewal of Club Gaming Permit with Club Premises Certificate (fast track)		£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
Annual Fee		£50.00	0.0%	£0.00	£50.00	£0.00	£50.00	OS
Variation		£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
Copy of permit		£15.00	0.0%	£0.00	£15.00	£0.00	£15.00	OS
Lotteries								
Society Lottery - New		£40.00	0.0%	£0.00	£40.00	£0.00	£40.00	OS
Society Lottery - Renewal		£20.00	0.0%	£0.00	£20.00	£0.00	£20.00	OS
Machines in Alcohol Licensed premises - 3 or more								
New		£150.00	0.0%	£0.00	£150.00	£0.00	£150.00	OS
Annual Fee		£50.00	0.0%	£0.00	£50.00	£0.00	£50.00	OS
Transfer		£25.00	0.0%	£0.00	£25.00	£0.00	£25.00	OS
Variation		£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
Change of name on permit		£25.00	0.0%	£0.00	£25.00	£0.00	£25.00	OS
Copy of gaming machine permit		£15.00	0.0%	£0.00	£15.00	£0.00	£15.00	OS
Gambling Machine Permit - Up to 2 Machines	One-off fee	£50.00	0.0%	£0.00	£50.00	£0.00	£50.00	OS

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

Prosperous Communities Committee — **Licensing**

		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Taxi Licensing (Including Horse Drawn Omnibus)								
Driver's License Application (3Yr)	New/Renewal	£188.00	5.9%	£11.00	£199.00	£0.00	£199.00	OS
Knowledge Test Fee Including ID check	New Driver Licenses includes Right to licence checks	£38.00	5.3%	£2.00	£40.00	£0.00	£40.00	OS
Knowledge Test Fee - Resit	New Driver Licenses	£36.00	5.6%	£2.00	£38.00	£0.00	£38.00	OS
DBS Check	On New or Renewal	£38.00	5.3%	£2.00	£40.00	£0.00	£40.00	OS
DBS Admin Fee*	On New or Renewal	£10.00	10.0%	£1.00	£11.00	£0.00	£11.00	OS
	**This fee is controlled by City of Lincoln Council and subject to change*							
Vehicle License	New	£266.00	6.0%	£16.00	£282.00	£0.00	£282.00	OS
Vehicle License	Renewal	£266.00	6.0%	£16.00	£282.00	£0.00	£282.00	OS
Replacement Plate ADD cost of materials	Plate only (does not include cost of plate)	£31.00	6.5%	£2.00	£33.00	£0.00	£33.00	OS
Replacement Plate & Bracket ADD cost of materials	Plate and Bracket (does not include cost of plate & bracket)	£41.00	4.9%	£2.00	£43.00	£0.00	£43.00	OS
Private Hire Operators Licence (5Yr)		£232.00	6.0%	£14.00	£246.00	£0.00	£246.00	OS
Transfer of Ownership of Taxi/Private Hire Vehicle License		£30.00	6.7%	£2.00	£32.00	£0.00	£32.00	OS
Alcohol and Entertainment Licenses	**Charges set by Licensing Act 2003**							
New Premise Licence								
Category A		£100.00	0.0%	£0.00	£100.00	£0.00	£100.00	OS
Category B		£190.00	0.0%	£0.00	£190.00	£0.00	£190.00	OS
Category C		£315.00	0.0%	£0.00	£315.00	£0.00	£315.00	OS
Category D		£450.00	0.0%	£0.00	£450.00	£0.00	£450.00	OS
Category E		£635.00	0.0%	£0.00	£635.00	£0.00	£635.00	OS
Large scale application > 4999 (minimum fee applies)		£1,000.00	0.0%	£0.00	£1,000.00	£0.00	£1,000.00	OS
Variation of Premises Licence		£100 - £635	0.0%	£0.00	£100 - £635	£0.00	£100 - £635	OS
Change of DPS or Disapplication of DPS		£23.00	0.0%	£0.00	£23.00	£0.00	£23.00	OS
Annual fee demand								
Category A		£70.00	0.0%	£0.00	£70.00	£0.00	£70.00	OS
Category B		£180.00	0.0%	£0.00	£180.00	£0.00	£180.00	OS
Category C		£295.00	0.0%	£0.00	£295.00	£0.00	£295.00	OS
Category D		£320.00	0.0%	£0.00	£320.00	£0.00	£320.00	OS
Category E		£350.00	0.0%	£0.00	£350.00	£0.00	£350.00	OS
Large scale annual fee > 4999 (minimum fee applies)		£500.00	0.0%	£0.00	£500.00	£0.00	£500.00	OS
Minor Variation		£89.00	0.0%	£0.00	£89.00	£0.00	£89.00	OS
Provisional Statement		£195.00	0.0%	£0.00	£195.00	£0.00	£195.00	OS
Register of Interest		£21.00	0.0%	£0.00	£21.00	£0.00	£21.00	OS
Copy of Licence		£10.50	4.8%	£0.50	£11.00	£0.00	£11.00	OS
Club Premises Certificate - New		£100 - £635	0.0%	£0.00	£100 - £635	£0.00	£100 - £635	OS
Club Premises Certificate - Variation		£100 - £635	0.0%	£0.00	£100 - £635	£0.00	£100 - £635	OS
Club Premises Certificate - Minor Variation		£89.00	0.0%	£0.00	£89.00	£0.00	£89.00	OS
Personal Licence - New		£37.00	0.0%	£0.00	£37.00	£0.00	£37.00	OS
Personal Licence - Change of name /address		£10.50	4.8%	£0.50	£11.00	£0.00	£11.00	OS
Personal Licence - Copy of Licence (card part, paper part or both)		£10.50	4.8%	£0.50	£11.00	£0.00	£11.00	OS
Transfer of Premises Licence		£23.00	0.0%	£0.00	£23.00	£0.00	£23.00	OS
Temporary Event Notice		£21.00	0.0%	£0.00	£21.00	£0.00	£21.00	OS
Skin Piercing	Premises registration	£198.00	0.0%	£0.00	£198.00	£0.00	£198.00	OS
	Personal registration	£55.00	0.0%	£0.00	£55.00	£0.00	£55.00	OS
Street Trading Consents		£206.00	0.0%	£0.00	£206.00	£0.00	£206.00	OS
Copy of Any License Not Covered by the Licensing Act 2003 or Gambling Act 2005		£28.00	0.0%	£0.00	£28.00	£0.00	£28.00	OS

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

Prosperous Communities Committee — **Licensing (contd)**

		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Sale of Animals	New (Part A)	£213.00	6.1%	£13.00	£226.00	£0.00	£226.00	OS
	New (Part B)	£115.00	6.1%	£7.00	£122.00	£0.00	£122.00	OS
	Renewal (Part A)	£207.00	5.8%	£12.00	£219.00	£0.00	£219.00	OS
	Renewal (Part B)	£112.00	6.3%	£7.00	£119.00	£0.00	£119.00	OS
Animal Boarding Establishments	Cats or Dogs - New (Part A)	£267.00	6.0%	£16.00	£283.00	£0.00	£283.00	OS
	Cats or Dogs - New (Part B)	£115.00	6.1%	£7.00	£122.00	£0.00	£122.00	OS
(Excludes vet fees payable direct to vet)	Cats or Dogs - Renewal (Part A)	£259.00	6.2%	£16.00	£275.00	£0.00	£275.00	OS
	Cats or Dogs - Renewal (Part B)	£112.00	6.3%	£7.00	£119.00	£0.00	£119.00	OS
	Cats and Dogs (Dual) - New (Part A)	£314.00	6.1%	£19.00	£333.00	£0.00	£333.00	OS
	Cats and Dogs (Dual) - New (Part B)	£115.00	6.1%	£7.00	£122.00	£0.00	£122.00	OS
	Cats and Dogs (Dual) - Renewal (Part A)	£305.00	5.9%	£18.00	£323.00	£0.00	£323.00	OS
	Cats and Dogs (Dual) - Renewal (Part B)	£112.00	6.3%	£7.00	£119.00	£0.00	£119.00	OS
	Home Boarding - New (Part A)	£177.00	6.2%	£11.00	£188.00	£0.00	£188.00	OS
	Home Boarding - New (Part B)	£115.00	6.1%	£7.00	£122.00	£0.00	£122.00	OS
	Home Boarding - Renewal (Part A)	£171.00	5.8%	£10.00	£181.00	£0.00	£181.00	OS
	Home Boarding - Renewal (Part B)	£112.00	6.3%	£7.00	£119.00	£0.00	£119.00	OS
Hiring of Horses	New or Renewal (Part A) + vet fee	£267.00	6.0%	£16.00	£283.00	£0.00	£283.00	OS
	New or Renewal (Part B) + vet fee	£118.00	5.9%	£7.00	£125.00	£0.00	£125.00	OS
Dog Breeding	New (part A) + vet fee	£267.00	6.0%	£16.00	£283.00	£0.00	£283.00	OS
	New (part B)	£118.00	5.9%	£7.00	£125.00	£0.00	£125.00	OS
	Renewal (Part A)	£259.00	6.2%	£16.00	£275.00	£0.00	£275.00	OS
	Renewal (Part B)	£118.00	5.9%	£7.00	£125.00	£0.00	£125.00	OS
Dog Day Care	New (Part A)	£177.00	6.2%	£11.00	£188.00	£0.00	£188.00	OS
	New (Part B)	£118.00	5.9%	£7.00	£125.00	£0.00	£125.00	OS
Dog Day Care	Renewal (Part A)	£171.00	5.8%	£10.00	£181.00	£0.00	£181.00	OS
	Renewal (Part B)	£112.00	6.3%	£7.00	£119.00	£0.00	£119.00	OS
Exhibition Of Animals	New or Renewal (Part A)	£177.00	6.2%	£11.00	£188.00	£0.00	£188.00	OS
Application to be re-rated	per hour or part of	£68.00	5.9%	£4.00	£72.00	£0.00	£72.00	OS
Variation to the licence	per hour or part of	£68.00	5.9%	£4.00	£72.00	£0.00	£72.00	OS
Dangerous Wild Animals (Excluding vet fees)	Vets fees plus admin costs of	£176.00	6.3%	£11.00	£187.00	£0.00	£187.00	OS
Zoos (Excluding vet fees) - 4 yr. initial application	Application fee plus Vets fees plus admin/costs inc initial inspection and informal visits	£767.00	6.0%	£46.00	£813.00	£0.00	£813.00	OS
Zoos (Excluding vet fees) - 6 yr. licence	Application fee plus Vets fees plus admin/costs inc initial inspection and informal visits	£1,873.00	6.0%	£112.00	£1,985.00	£0.00	£1,985.00	OS
Scrap Metal								
New/Renewal Collectors fee - 3 yr.	Admin/processing of application (part A)	£117.00	6.0%	£7.00	£124.00	£0.00	£124.00	OS
	Document inspection - year 1 (part B)	£42.00	7.1%	£3.00	£45.00	£0.00	£45.00	OS
	Document inspection - year 2 (part B)	£44.00	6.8%	£3.00	£47.00	£0.00	£47.00	OS
	Document inspection - year 3 (part B)	£44.00	6.8%	£3.00	£47.00	£0.00	£47.00	OS
Change of details, name / address		£44.00	6.8%	£3.00	£47.00	£0.00	£47.00	OS
New/Renewal Site fee - 3 yr.	Part A Admin of application includes initial yr. 1 inspection by 2 officers	£449.00	6.0%	£27.00	£476.00	£0.00	£476.00	OS
	Part B Follow up compliance inspection by 2 officers - year 1	£282.00	6.0%	£17.00	£299.00	£0.00	£299.00	OS
	Part B Follow up compliance inspection - year 2 by 2 officers	£292.00	6.2%	£18.00	£310.00	£0.00	£310.00	OS
Change of site manager		£43.00	7.0%	£3.00	£46.00	£0.00	£46.00	OS
Sex Shop Licences and Sexual Entertainment Venues	Initial application (part A)	£1,961.00	6.0%	£118.00	£2,079.00	£0.00	£2,079.00	OS
	compliance check (part B)	£146.00	6.2%	£9.00	£155.00	£0.00	£155.00	OS
	Renewal (part A)	£349.00	6.0%	£21.00	£370.00	£0.00	£370.00	OS
	compliance check (part B)	£146.00	6.2%	£9.00	£155.00	£0.00	£155.00	OS
	Transfer fee	£243.00	6.2%	£15.00	£258.00	£0.00	£258.00	OS

* 'To comply with legal requirements relevant licence fees are now made up of two parts. Part A is payable upon application, and Part B is only payable if the licence is granted and must be paid prior to the licence being issued. Applicants may, if they wish, pay both parts together at the time of the application but are under no obligation to do so. If an applicant does pay both parts of the fee at the time of the application and the licence is subsequently refused Part B will be refunded.

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

Prosperous Communities Committee

Mobile Homes

		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Mobile Homes Act 2013								
Caravan Site - Fit & Proper Person	One-off license	£243.00	6.2%	£15.00	£258.00	£0.00	£258.00	OS
Issue of a New Licence		£321.05	5.9%	£18.95	£340.00	£0.00	£340.00	OS
Deposit of Site Rules		£32.00	6.3%	£2.00	£34.00	£0.00	£34.00	OS
Transfer and Alteration of a Licence		£107.02	5.6%	£5.98	£113.00	£0.00	£113.00	OS

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

Prosperous Communities Committee

Land Charges

		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Access to data	Access to information not held on public registers (includes £5 admin fee)	£24.94	6.1%	£1.51	£26.45	£0.00	£26.45	OS
	Cancellation Fee	£6.75	3.7%	£0.25	£7.00	£0.00	£7.00	OS
LLC1:	Any one part of the register	£8.31	0.0%	£0.00	£8.31	£0.00	£8.31	OS
	Whole of the register	£24.94	0.0%	£0.00	£24.94	£0.00	£24.94	OS
	Per additional parcel (maximum of £16)	£2.00	0.0%	£0.00	£2.00	£0.00	£2.00	OS
CON 29R	One parcel	£78.44	6.0%	£4.73	£83.17	£16.63	£99.80	S
	Each additional parcel	£17.66	3.8%	£0.67	£18.33	£3.67	£22.00	S
	Lincolnshire County Council Fee**	£40.00	0.0%	£0.00	£40.00	£8.00	£48.00	S
CON 29O								
submitted with CON29R or LLC1	Each printed enquiry	£19.22	4.1%	£0.78	£20.00	£4.00	£24.00	S
submitted on its own	Each printed enquiry	£19.22	4.1%	£0.78	£20.00	£4.00	£24.00	S
Administration Fee		£14.03	6.9%	£0.97	£15.00	£3.00	£18.00	S
Additional Enquiries *	Per additional enquiry	£33.25	6.5%	£2.17	£35.42	£7.08	£42.50	S/O
Filing a definitive certificate of the Lands Tribunal		£4.00	4.9%	£0.20	£4.20	£0.00	£4.20	OS
Office copy of any entry in the register (not including a copy or extract of any plan or document filed pursuant to these rules)								S

* The VAT treatment of this supply will follow the treatment of the initial search (e.g. if CON29 it will be taxable, but if LLC1 it will be outside the scope)
** Set by Lincolnshire County Council

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

Prosperous Communities Committee — **Cemeteries**

	2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
	£	% Type	or £	£	£	£	
Cost for interment of a person who had been a West Lindsey resident at the time of their death							
Single Grave not exceeding 9' x 4' (99 years) For the interment of a West Lindsey resident	£662.00	6.0%	£40.00	£702.00	£0.00	£702.00	OS
Double Grave not exceeding 9' x 4' (99 years) For the interment of a West Lindsey resident	£927.00	6.0%	£56.00	£983.00	£0.00	£983.00	OS
Single Grave not exceeding 9' x 4' (50 years) for the interment of a West Lindsey resident	£331.50	5.9%	£19.50	£351.00	£0.00	£351.00	OS
Double Grave not exceeding 9' x 4' (50 years) for the interment of a West Lindsey resident	£463.00	6.0%	£28.00	£491.00	£0.00	£491.00	OS
Cremated remains only grave not exceeding 4' 6" x 4' For the interment of a West Lindsey resident	£397.00	6.0%	£24.00	£421.00	£0.00	£421.00	OS
Cremated remains only grave not exceeding 4' 6" x 4' (child) For the interment of a West Lindsey resident	£107.00	5.6%	£6.00	£113.00	£0.00	£113.00	OS
Child grave up to 17 years	£172.00	5.8%	£10.00	£182.00	£0.00	£182.00	OS
Cost for interment of a person who had not been a West Lindsey resident at the time of their death							
Single Grave not exceeding 9' x 4' (99 years) For the interment of a Non West Lindsey resident	£1,375.50	6.0%	£82.50	£1,458.00	£0.00	£1,458.00	OS
Double Grave not exceeding 9' x 4' (99 years) For the interment of a Non West Lindsey resident	£1,926.50	6.0%	£115.50	£2,042.00	£0.00	£2,042.00	OS
Single Grave not exceeding 9' x 4' (50 years) for the interment of a Non West Lindsey resident	£689.00	6.1%	£42.00	£731.00	£0.00	£731.00	OS
Double Grave not exceeding 9' x 4' (50 years) for the interment of a Non West Lindsey resident	£962.00	6.0%	£58.00	£1,020.00	£0.00	£1,020.00	OS
Cremated remains only grave not exceeding 4' 6" x 4' For the interment of a West Lindsey Non resident	£825.00	6.1%	£50.00	£875.00	£0.00	£875.00	OS
Cremated remains only grave not exceeding 4' 6" x 4' (child up to 12 years) For the interment of a West Lindsey Non resident	£107.00	5.6%	£6.00	£113.00	£0.00	£113.00	OS
Child grave up to 17 years	£172.00	5.8%	£10.00	£182.00	£0.00	£182.00	OS
Exhumation:							
Body *	£575.00	6.1%	£35.00	£610.00	£0.00	£610.00	OS
Cremated remains *	£288.00	5.9%	£17.00	£305.00	£0.00	£305.00	OS

* There will be an additional cost - Public Health Exhumation of £1000

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

Monuments, Gravestones, Tablets & Monumental Inscriptions (Permission to erect) (Includes initial								
Headstone up to 18 inches (C)		£132.50	0.0%	£0.00	£132.50	£0.00	£132.50	OS
Headstone 18 inches to 3ft (B)		£158.50	0.0%	£0.00	£158.50	£0.00	£158.50	OS
Headstone over 3ft but under 4ft (B)		£288.00	0.0%	£0.00	£288.00	£0.00	£288.00	OS
Small vase (up to 6 inches) (B) (C)		£57.00	0.0%	£0.00	£57.00	£0.00	£57.00	OS
Vase (6 inches to 1ft) (B) (C)		£106.00	0.0%	£0.00	£106.00	£0.00	£106.00	OS
Plaque (not exceeding 8" x 4" (fixed)) (B) (C)		£57.00	0.0%	£0.00	£57.00	£0.00	£57.00	OS
Plaque (not exceeding 12" x 6"(fixed)) (B) (C)		£106.00	0.0%	£0.00	£106.00	£0.00	£106.00	OS
Flat stone (not exceeding 12" x 12") (B) (C)		£106.00	0.0%	£0.00	£106.00	£0.00	£106.00	OS
Flat stone (not exceeding 12" x 18") (B) (C)		£117.50	0.0%	£0.00	£117.50	£0.00	£117.50	OS
Memorial figurine (not exceeding 12" (fixed)) (B) (C)		£106.00	0.0%	£0.00	£106.00	£0.00	£106.00	OS
Memorial figurine (12" up to 24" (fixed)) (B) (C)		£126.00	0.0%	£0.00	£126.00	£0.00	£126.00	OS
For each inscription after the first		£47.50	0.0%	£0.00	£47.50	£0.00	£47.50	OS
Registration Fees								
Per certified copy of a certificate of grant of exclusive Right of Burial		£75.50	6.0%	£4.50	£80.00	£0.00	£80.00	OS
Per certified copy of entry in Register of Burials		£75.50	6.0%	£4.50	£80.00	£0.00	£80.00	OS
Copies of Certificates								
Permission to plant memorial tree		£86.00	5.8%	£5.00	£91.00	£0.00	£91.00	OS
Permission to install memorial seat		£86.00	5.8%	£5.00	£91.00	£0.00	£91.00	OS
NB. Burial grounds are at Market Rasen & Springthorpe								

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
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OS	Outside Scope
X	Exempt

Prosperous Communities Committee — **Operational Services**

		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Garden Waste and Additional Blue Sacks	Per 5 sacks	£9.15	3.8%	£0.35	£9.50	£0.00	£9.50	OS
	Postage & packaging of 5 sacks	£2.35	6.4%	£0.15	£2.50	£0.00	£2.50	OS
Garden Waste Wheeled Bin (Annual charge)	Collection of 1st bin	£39.00	0.0%	£0.00	£39.00	£0.00	£39.00	OS
Garden Waste Wheeled Bin (Annual charge)	Collection of 2nd and subsequent bins	£39.00	0.0%	£0.00	£39.00	£0.00	£39.00	OS
Wheeled Bin Replacement (supply & delivery)	Green/Black /blue recycling	£35.00	5.7%	£2.00	£37.00	£0.00	£37.00	OS
Wheeled Bins for New Properties (supply & delivery)	Green/Black /blue recycling	£35.00	5.7%	£2.00	£37.00	£0.00	£37.00	OS
Bulky Household Waste Collections	Collection articles worth up to 6 points	£34.30	0.0%	£0.00	£34.30	£0.00	£34.30	OS
	Additional articles worth 1 point collected at the same time	£4.50	0.0%	£0.00	£4.50	£0.00	£4.50	OS
Collection and Disposal of Fridges and Freezers from Commercial Premises		£95.20	6.1%	£5.80	£101.00	£0.00	£101.00	OS

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
Z	Zero rated 0%
OS	Outside Scope
X	Exempt

Prosperous Communities Committee

Crematorium

		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Cremation		£850.00	2.0%	£17.00	£867.00	£0.00	£867.00	X
Early start (09:00 & 09:45)		£686.00	2.0%	£14.00	£700.00	£0.00	£700.00	X
Direct Cremation (no attendance 08:45)		£465.00	0.0%	£0.00	£465.00	£0.00	£465.00	X
The Farewell Service	A 10 minute service, for 6 mourners, 1 piece of music played on repeat. No minister.	£528.00	2.1%	£11.00	£539.00	£0.00	£539.00	X
Body parts/slides and blocks		£79.50	6.3%	£5.00	£84.50	£0.00	£84.50	X
Saturday service (with discussion with Manager)		£1,190.00	6.0%	£71.00	£1,261.00	£0.00	£1,261.00	X
Late cancellation fee (cancellations within 72 hours of service)		£116.50	5.6%	£6.50	£123.00	£0.00	£123.00	X
Chapel fee (extension 20 minutes)		£185.00	5.9%	£11.00	£196.00	£0.00	£196.00	X
Chapel fee (extension 40 minutes)		£238.00	5.9%	£14.00	£252.00	£0.00	£252.00	X
Memorial Service (45mins)		£238.00	5.9%	£14.00	£252.00	£0.00	£252.00	X
Strewing/scattering of cremated remains from elsewhere		£55.00	0.0%	£0.00	£55.00	£0.00	£55.00	X
Webcast recording		£41.50	0.4%	£0.17	£41.67	£8.33	£50.00	S
Webcast recording (available for 28 days and download)		£47.00	4.6%	£2.17	£49.17	£9.83	£59.00	S
DVD recording (1st copy)		£52.00	4.2%	£2.17	£54.17	£10.83	£65.00	S
DVD recording (each subsequent copy)		£26.00	2.6%	£0.67	£26.67	£5.33	£32.00	S
Visual tribute (1 photograph)		£15.50	2.1%	£0.33	£15.83	£3.17	£19.00	S
Visual tribute (2-25 photographs)	Slideshow played on a loop throughout service	£41.50	0.4%	£0.17	£41.67	£8.33	£50.00	S
Pro Visual tribute (2-25 photographs)	Professionally edited slideshow	£69.50	1.9%	£1.33	£70.83	£14.17	£85.00	S
Visual tribute (for additional 25 photos)	Both standard and professionally edited slideshow	£27.00	1.9%	£0.50	£27.50	£5.50	£33.00	S
Video tribute (up to 5 minutes)		£36.50	0.5%	£0.17	£36.67	£7.33	£44.00	S
Extra work (Pro tribute)		£17.50	6.0%	£0.00	£17.50	£3.50	£21.00	S
Book of Remembrance (2 lines)		£78.00	0.4%	£0.33	£78.33	£15.67	£94.00	S
Book of Remembrance (each additional line) (to a maximum of 8 lines)		£8.50	-2.0%	-£0.17	£8.33	£1.67	£10.00	S
Book of Remembrance (illustrations)	plus Admin Fee £10-£30 dependent on requirements	POA			POA	POA	POA	S
Miniature book (leather - 2 lines)		£93.50	-0.2%	-£0.17	£93.33	£18.67	£112.00	S
Miniature book (leather - 5 lines)		£114.50	-0.3%	-£0.33	£114.17	£22.83	£137.00	S
Miniature book (leather - 8 lines)		£124.50	0.4%	£0.50	£125.00	£25.00	£150.00	S
Memorial card (2 lines)		£41.50	0.4%	£0.17	£41.67	£8.33	£50.00	S
Memorial card (5 lines)		£62.50	0.0%	£0.00	£62.50	£12.50	£75.00	S
Memorial card (8 lines)		£72.50	0.0%	£0.00	£72.50	£14.50	£87.00	S
Additional inscription to existing books and cards		£19.00	0.9%	£0.17	£19.17	£3.83	£23.00	S
Floral design (available for 5 and 8 lines only)		£41.50	0.4%	£0.17	£41.67	£8.33	£50.00	S
Caskets *		£47.00	1.1%	£0.50	£47.50	£9.50	£57.00	S
Temporary deposit of Cremated remains per month after initial month		£10.50	4.8%	£0.50	£11.00	£2.20	£13.20	S
*** Sanctum 2000 vault (leased for 10 years) including up to 80 letters **		£839.50	6.0%	£50.50	£890.00	£178.00	£1,068.00	S
*** Sanctum 2000 vault - per letter above 80		£2.00	25.0%	£0.50	£2.50	£0.50	£3.00	S
*** Barbican memorial (space lease for 5 years) **		£204.00	5.8%	£11.83	£215.83	£43.17	£259.00	S
*** Mulberry Tree - per leaf, space leased for 5 years		£143.00	6.1%	£8.67	£151.67	£30.33	£182.00	S
*** Mulberry Tree - per leaf with motif, space leased for 5 years		£166.67	6.0%	£10.00	£176.67	£35.33	£212.00	S

* If a casket is sold as part of a funeral package it will be exempt from VAT; if supplied on its own it will be standard rated

** Sanctum 2000 vault/Barbican memorial/Mulberry tree - additional artwork/photo plaque can be provided - POA (plus Admin Fee £10-£30 dependent on requirements)

*** When a Mulberry leaf, Barbican plaque or Sanctum vault is purchased there will be a 10% discount applied to any book of remembrance purchase.

Appendix B – Fees and Charges 2023/2024
Prosperous Communities Committee Schedules

Note: VAT rates	
S	Standard Rate 20%
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X	Exempt

Prosperous Communities Committee

Trinity Arts Centre

		2022/23	Proposed Increase / (Decrease)		2023/24	VAT Amount	2023/24 Charge Inc. VAT	VAT Rate
		£	% Type	or £	£	£	£	
Theatre (rehearsal) (Mon-Thurs)	per hour	£58.50	0.0%	£0.00	£58.50	£0.00	£58.50	X
Theatre (rehearsal) (Mon-Thurs)	per half day	£192.50	0.0%	£0.00	£192.50	£0.00	£192.50	X
Theatre (rehearsal) (Mon-Thurs)	per full day	£300.00	0.0%	£0.00	£300.00	£0.00	£300.00	X
Theatre (rehearsal) (Fri-Sun)	per hour	£58.50	0.0%	£0.00	£58.50	£0.00	£58.50	X
Theatre (rehearsal) (Fri-Sun)	per half day	£231.00	0.0%	£0.00	£231.00	£0.00	£231.00	X
Theatre (rehearsal) (Fri-Sun)	per full day	£363.50	0.0%	£0.00	£363.50	£0.00	£363.50	X
Theatre (performance) (Mon-Thurs)	per hour	£69.50	0.0%	£0.00	£69.50	£0.00	£69.50	X
Theatre (performance) (Mon-Thurs)	per half day	£246.00	0.0%	£0.00	£246.00	£0.00	£246.00	X
Theatre (performance) (Mon-Thurs)	per full day	£401.50	0.0%	£0.00	£401.50	£0.00	£401.50	X
Theatre (performance) (Fri-Sun)	per hour	£69.50	0.0%	£0.00	£69.50	£0.00	£69.50	X
Theatre (performance) (Fri-Sun)	per half day	£294.50	0.0%	£0.00	£294.50	£0.00	£294.50	X
Theatre (performance) (Fri-Sun)	per full day	£481.50	0.0%	£0.00	£481.50	£0.00	£481.50	X
Room hire(Mon-Sat) (educational/charity)	per hour	£14.50	0.0%	£0.00	£14.50	£0.00	£14.50	X
Room hire(Mon-Sat)	per hour	£21.50	0.0%	£0.00	£21.50	£0.00	£21.50	X
Room hire(Mon-Sat)	per half day	£72.00	0.0%	£0.00	£72.00	£0.00	£72.00	X
Room Hire (Mon-Sat)	per full day	£126.50	0.0%	£0.00	£126.50	£0.00	£126.50	X
Thomas Johnson Room (Mon-Sat) (educational/charity)	per hour	£8.50	0.0%	£0.00	£8.50	£0.00	£8.50	X
Thomas Johnson Room(Mon-Sat)	per hour	£12.50	0.0%	£0.00	£12.50	£0.00	£12.50	X
Thomas Johnson Room(Mon-Sat)	per half day	£55.00	0.0%	£0.00	£55.00	£0.00	£55.00	X
Thomas Johnson Room(Mon-Sat)	per full day	£65.00	0.0%	£0.00	£65.00	£0.00	£65.00	X
Duty Manager/Technician	per hour	£14.00	0.0%	£0.00	£14.00	£0.00	£14.00	X
Booking Fee (face to face / phone)		£1.00	0.0%	£0.00	£1.00	£0.00	£1.00	X
Ticket insurance per ticket	£2 incl VAT							S
Film showings - adult		£5.42	0.0%	£0.00	£5.42	£1.08	£6.50	S
Film showings - concessionary *		£4.59	0.0%	£0.00	£4.59	£0.92	£5.51	S
Film showings - TAC member	10% discount on eligible tickets							S

Box office commission for community production hire agreements is 10%
Box office commission for professional production hire agreements is 15%

* concessionary prices eligibility are school children, those on income support, senior citizens, students, those on disability allowance, Military id card and Blue light card